

## Off-Season Stock Mitigation Grant Program Application Worksheet

### PROJECT TITLE\*

The project name **MUST** include the name of the entity applying for the project **AND** a description of the project.

*Example: ABC Ranch Well Improvements.* \_\_\_\_\_

### APPLICANT\*

*Name of applicant applying for the grant funds.*

**Applicant Legal Name:** \_\_\_\_\_

Individual

Entity (LLC, Trust, etc.)

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip:** \_\_\_\_\_

### APPLICANT TYPE\*

- LANDOWNER** with FIIP assessed acres on the parcel where proposed project is located.
- LESSEE** of land with FIIP assessed acres with authorization to apply from the Landowner.

### LAND TYPE\*

**Indicate**

- Tribal Land (owned in fee or trust by CSKT)**
- Individual Tribal Trust Land (owned by an individual tribal member)**
- Fee Land**
- State of Montana**

### FIIP STANDING\*

- I certify that I (the applicant listed above) am in good standing with the Flathead Indian Irrigation Project (FIIP).

### AUTHORIZED REPRESENTATIVE\*

*Person authorized to enter into a grant agreement with the State of Montana on behalf of the Applicant.*

**First Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Title of Authorized Person:** \_\_\_\_\_

DNRC requires that the Application Certification form be signed by an authorized representative of the Applicant entity (for example, a board chair, owner, etc.). These forms **CANNOT** be signed by a different representative even if that representative has signing authority within the Applicant organization. This is because DNRC has no way of knowing who has signing authority within the Applicant organization. Additionally, DNRC needs to be confident that the authorized signatory can enter into a grant

agreement in the future should the application be successful. **Please include the title of the authorized representative on all signature forms.**

**Application Certification Instructions**

1. Download Application Certification (link)
2. Save to local drive.
3. Complete Application Certification.
4. Upload certification signed by Authorized Representative who is authorized to enter into a grant agreement with the State of Montana.

**Application Certification completed.**

*Failure to meet this requirement will result in delays for review and approval of your grant application.*

**Authorized Person Mailing Address Street:** \_\_\_\_\_  
**Authorized Person Mailing Address City:** \_\_\_\_\_  
**Authorized Person Mailing Address State (two-letter abbreviation):** \_\_\_\_\_  
**Authorized Person Mailing Address Zip Code:** \_\_\_\_\_  
**Authorized Person Phone Number:** \_\_\_\_\_  
**Authorized Person Email:** \_\_\_\_\_

**PROJECT CONTACT PERSON\***

*Person to contact with questions on the proposed project. This person serves as the main point of contact for the duration of the grant agreement.*

**First Name:** \_\_\_\_\_  
**Last Name:** \_\_\_\_\_  
**Title of Contact Person:** \_\_\_\_\_

**Contact Person Mailing Address Street:** \_\_\_\_\_  
**Contact Person Mailing Address City:** \_\_\_\_\_  
**Contact Person Mailing Address State (two-letter abbreviation):** \_\_\_\_\_  
**Contact Person Mailing Address Zip Code:** \_\_\_\_\_  
**Contact Person Phone Number:** \_\_\_\_\_  
**Project Contact Email:** \_\_\_\_\_

**PROJECT LOCATION**

**Project Location – Latitude\*** \_\_\_\_\_  
**Project Location – Longitude\*** \_\_\_\_\_

*Provide decimal degrees in format with at least six decimal places. Example. -108.421950.*

**Is the proposed project located in the Camas Division? \***

Yes  No

*Projects located in the Camas Division are not eligible for this grant program.*

**Is the proposed project in the area identified in the FIIP historic off-season stock water delivery area in Appendix B? \***

Yes No

*Application will be reviewed by FIIP for concurrence of off-season stock water delivery locations in Jocko and Mission South areas.*

**Is the place of use for the proposed project on FIIP assessed acres? \***

Yes No

*If no, proposed project is not eligible for the grant program.*

**On what FIIP tract number(s) will the project be developed? \*** \_\_\_\_\_

**DEVELOPMENT TYPE\***

*Check as many as apply to your proposed project.*

- Stock Use Addition to Existing Development
- Stock Well
- Developed Spring
- Stock Water Conveyance Structure
- Stock Water Tank Served by Surface Water
- Stock Water Pit

*See Guidelines for requirements for different types of developments.*

**Will proposed project supplement an existing structure or be a new development? \***

Expansion/Improvement of an Existing Development New Development

**Will the proposed project provide off-season stock water? \***

*Stock water means water whose purpose is direct consumption by livestock.*

Yes  No

*Projects that will not provide off-season stock water are not eligible for this grant program.*

**GRANT AMOUNT REQUESTED\***

*Request may not exceed \$200,000. Budget must be justified in the Budget Narrative.*

**Grant Amount Requested:**                    \$ \_\_\_\_\_

**PROJECT SUMMARY & ACTIVITIES\***

**Provide a short summary describing the reason for the project. Be sure to provide context of the problem (severity, area of impact, etc.). The Project Summary must identify the practices for FIIP off-season stock water delivery, project overview, and how the grant funds will solve the problem specified. Examples below are not meant to provide an exhaustive list of all possible projects.**

Example 1 – New Well Installation: Historically off-season stock water has been delivered by FIIP during [dates] from [water source]. To address lack of FIIP stock water during [dates], we will drill a new well to supply water for [#] of [type of livestock]. Livestock are moved seasonally based on our management program. In addition to a new well, we will also need horizontal pipes in the ground to supply water to multiple stock water pits and tanks across the farm.

Example 2 – Existing Well Expansion: Historically, off-season stock water has been delivered via FIIP during [dates] from [water source]. After the irrigation season when the water source freezes, the well [water right number] on the property is used to for stock water. We would like to upgrade our existing well pump to provide [request flow] gpm instead of [current flow] gpm to supply water to [#] of [type of livestock].

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**APPLICANT CONTRIBUTION TO PROJECT\***

**Provide a summary of the activities or financial contributions the Applicant will provide for the project.**

What activities or materials are being provided that are not included in the grant funds request?

Example 1: Applicant will dig the trenches for all of the horizontal piping. Example 2: Applicant will pay for well installation.

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## PROJECT MAPS AND PHOTOS\*

Provide a location map and photos of the project area. At a minimum, two maps should be provided.

### Map 1: Current Conditions

Required Elements:

- Marked and labeled FIIP Tract Number(s)
- Property Boundaries
- FIIP Assessed Acres Boundary(s)

Required, if applicable:

- Existing Developments (wells, developed springs, etc)
- Point of Diversion of Current Development(s)
- Place of Use of Current Development(s)
- Current Stock Water Conveyance Structure(s)
- Current Stock Water Storage Facility(s)

### Map 2: Proposed Project

Required Elements:

- Marked and labeled FIIP Tract Number(s)
- Property Boundaries
- FIIP Assessed Acres Boundary

Required, if applicable:

- Proposed New or Expanded Developments (wells, developed springs, etc),
- Point of Diversion of Proposed Development(s)
- Place of Use of Current Developments
- Current Stock Water Conveyance Structure(s)
- Current Stock Water Storage Facility(s)

### Photos

Should show existing conveyance structures, pipelines, stock tanks, pump information, etc.

**Maps and photos completed.**

## PROJECT BUDGET NARRATIVE\*

1. Download Budget Narrative ([link](#)).
2. Save to local drive.
3. Complete Budget Narrative with overall budget funding. Identify how the funds will be spent and the justification for the cost estimate.
4. Submit completed Budget Narrative.

**Budget Narrative completed.**

## FUNDING COMMITMENT LETTER(S) \*

The Off-Season Stock Water Mitigation Grant is a reimbursement grant. Expenditures must be paid by the Applicant prior to requesting reimbursement from the grant. A Funding Commitment letter is required to assure the Applicant (1) understands the requirement of the grant program; and (2) has the financial feasibility to finance the proposed project. Include documentation such as relevant meeting minutes, resolutions, etc. if applicable.

**Funding Commitment Letter completed.**

## PROJECT SCHEDULE\*

**Provide the anticipated schedule to complete the proposed project.**

*Grant funds must be expended, and projects must be completed within 24 months of grant contract execution. An extension of up to 12 months may be approved by the grant administrator for extenuating circumstances.*

Project Schedule

1. Download Project Schedule ([link](#)).
2. Save to local drive.
3. Complete Project Schedule with anticipated project timeline.
4. Submit completed Project Schedule.

**Project Schedule completed.**

## PROJECT CONSIDERATIONS

This section is intended to provide a general awareness of water rights/permits and issues commonly encountered with the implementation of irrigation and stock water systems. Other regulations may apply. The Applicant needs to make informed decisions to remain compliant with all applicable federal, tribal, state, county, and local laws.

### WATER RIGHTS

Water rights are not required to be secured at the time of application but must be secured prior to grant agreement, if awarded. Adding a new use to an existing development and creating a new development require applying for a water right. Pre-approval from the FRWMB is required for new uses or changes to existing uses of water.

**Are there existing water rights on the property associated with this development?\***

Yes  No

*If Yes, attach water rights abstracts.*

**Water rights abstracts attached (if applicable).**

**Will the proposed project require a permit or a change to an existing water right? \***

Yes  No  Unsure

*If Yes or Unsure, please contact FRWMB.*

**Will the proposed project meet the parameters of FRWMB's stock water allowance (60SF) or the individual or shared domestic allowance (60DF)? \***

Yes  No  Unsure

*If Yes or Unsure, please contact FRWMB.*

### PERMITTING

See the *Guidelines: Compliance with Applicable Laws* for a list of permits that **may be** required as part of the project submitted. It is the responsibility of the grantee to secure all required permits prior to project agreement execution.

**Will the proposed project involve work in, over or near any stream, river, lake, or wetland? \***

Yes No

If Yes, applicant will be required to apply for a CSKT Aquatic Lands Conservation Ordinance (ALCO) 87-A Permit if selected for a grant.

**Is the proposed project completely within Applicant's owned or leased property? \***

Yes No

If no, please provide short description of status of permission(s) for right-of-way and easements.

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## LIVESTOCK

Livestock means cattle, bison, sheep, swine, horses, mules, goats, or other animals specifically raised and used for food or fiber or as a beast of burden. (*Flathead Reservation Water Management Board Unitary Administration and Management Ordinance, 85-20-1902, 1-1-104.35*) Livestock will be quantified using animal units (AUs) per DNRC Form No. 615 R03/2012.

**What is the average number and type of livestock served outside of the irrigation season (September 15-April 15) in the proposed project area? \***

- |   |              |
|---|--------------|
| <input type="checkbox"/> Beef Cows (Cow/Calf Pair = 1 Cow)  | Number _____ |
| <input type="checkbox"/> Dairy Cows (Cow/Calf Pair = 1 Cow) | Number _____ |
| <input type="checkbox"/> Horses or Mules                    | Number _____ |
| <input type="checkbox"/> Swine                              | Number _____ |
| <input type="checkbox"/> Sheep                              | Number _____ |
| <input type="checkbox"/> Goats                              | Number _____ |
| <input type="checkbox"/> Bison                              | Number _____ |

**Please provide information on your current system for off-season stock water delivery. \***

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## LEVEL OF READINESS

Select "Yes", "No" or "Not Applicable"

- **Yes**, indicates that the milestone has been completed.
- **No**, indicates that the milestone has not yet been completed and will need to be done as part of the project.
- **Not Applicable**, indicates that it is not a necessary step for project completion.

If you answer "Yes" to any of the Readiness questions, please provide the date of contact and the resource or person consulted. Supporting documentation may be requested.

**Have you consulted with applicable resources/experts regarding location/feasibility of project (i.e., technical specifications, well drillers, contractors, etc.) \***

Yes No

Consultation Date(s) \_\_\_\_/\_\_\_\_/\_\_\_\_

Person(s) or Resource(s) Consulted: \_\_\_\_\_

**Have you consulted with FRWMB regarding water rights for the proposed project? \***

Yes No

Contact Date(s) \_\_\_\_/\_\_\_\_/\_\_\_\_

Person Contacted: \_\_\_\_\_

**Have you consulted with FIIP for applicable Special Use Permits? \***

Yes No

Contact Date(s) \_\_\_\_/\_\_\_\_/\_\_\_\_

Person Contacted: \_\_\_\_\_

**Will the project require any right-of-way/easement permissions? \***

Yes No Not Applicable

Completion Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Person Contacted: \_\_\_\_\_

**Is the project under construction? \***

Yes No

Construction Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_



## ATTACHMENT A: Application Certification Form\*

**Applicant Individual or Entity Name:** \_\_\_\_\_

**Authorized Person Name:** \_\_\_\_\_  
*(Person authorized to enter into a grant agreement with State of Montana)*

**Authorized Person Title:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

I certify that the information and the statements in this application are true, complete, and accurate to the best of my knowledge. I certify that the project or activity as described in this application complies with requirements listed in the Application Guidelines document and all applicable state, local, tribal, and federal laws and regulations.

By my signature below, I certify that I have knowledge of and understand the content of this application and that I am fully authorized to apply to DNRC for the grant specified in the submitted materials.

A facsimile, photocopy or electronic copy of the signature below shall have the same force and effect as an original signature and an electronic signature shall be regarded as an original signature, *MCA 30-18-102*.

/s/

\_\_\_\_\_  
*Signature of Authorized Applicant Representative*

***If the applicant is a lessee, this application must also be signed by the landowner.***

**Landowner Name (if different than applicant):** \_\_\_\_\_

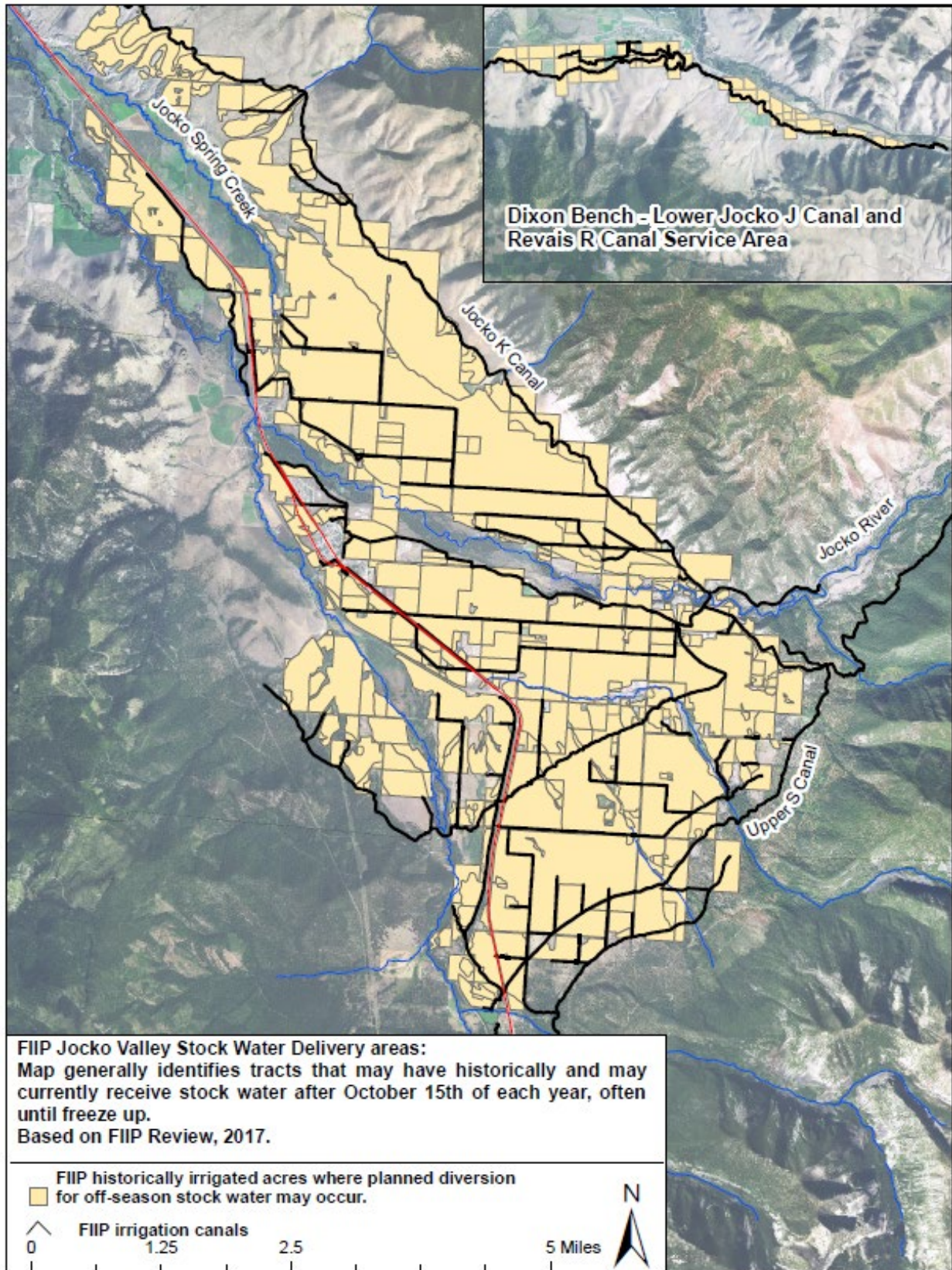
I certify that I am aware of the details of this application for capital improvements on my property. I hereby give the applicant permission to apply for this grant and to perform capital improvements in accordance with the Off-Season Stock Water Mitigation Grant Program.

A facsimile, photocopy or electronic copy of the signature below shall have the same force and effect as an original signature and an electronic signature shall be regarded as an original signature. *MCA 30-18-102*.

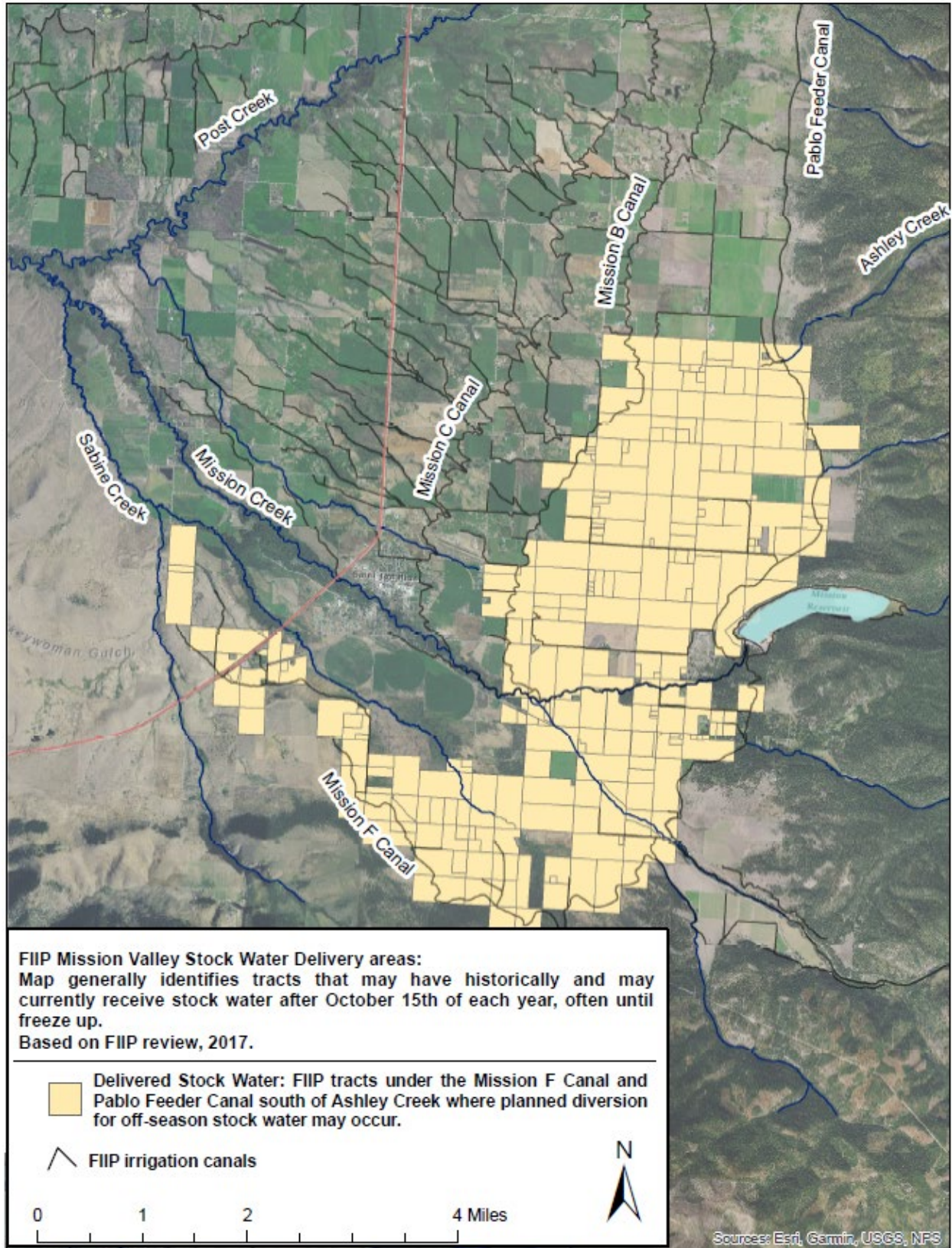
/s/

\_\_\_\_\_  
*Signature of Landowner*

### APPENDIX B: Off-Season Stock Water Historic Delivery Area







## ATTACHMENT C: Project Schedule\*

### Off-Season Stock Water Mitigation Grant Program Project Schedule

Use this document throughout the application and grant period to track the status of project milestones.

Documentation associated with each milestone should be included in the application and/or submitted to the Grant Manager throughout the project.

**Applicant Entity Name:**

**Project Title:**

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
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**ENVIRONMENTAL\***

Environmental determination complete.	▼			
Other: <input style="width: 250px;" type="text"/>				

**PERMITTING & WATER RIGHTS**

Clean Water Act (401 Permit)	▼			
Federal Clean Water Act (404 Permit)	▼			
Stormwater Discharge Permit	▼			
Water Rights Finalized	▼			
FIIP Special Use Permit	▼			
Aquatic Lands Conservation Ordinance (ALCO)	▼			
	▼			
	▼			
Other: <input style="width: 250px;" type="text"/>				

**PROJECT BIDDING**

Bid document advertised (includes limited solicitation).	▼			
Bid complete and construction contract executed.	▼			
Other: <input style="width: 250px;" type="text"/>				

**PROJECT CONSTRUCTION**

Construction start.	▼			
Construction complete.	▼			
Project closeout.	▼			
Other: <input style="width: 250px;" type="text"/>				

*\*Environmental Review must be completed prior to project construction.*

**ATTACHMENT D: Example Budget Narrative**

<b>Off-Season Stock Water Mitigation Grant Budget Narrative</b>		
<b><i>Applicant Name/Organization</i></b>	<b>ABC Ranch Company, LLC</b>	
<b><i>Project Name</i></b>	<b>Well Installation</b>	
<b>Task Name and Description</b>	<b>Justification</b>	<b>Grant Request</b>
Permitting	Permit expenses are anticipated to be \$250 for xxx permit and \$500 for yyy permit.	\$ 750.00
Project Management	Project management tasks include landowner and agency coordination, tracking of project tasks, assistance with procurement and bidding. Oversight of construction and management of volunteers. Project Manager 100 hours @ \$50/hour based on estimates from US Bureau of Labor and Statistics.	\$ 5,000.00
Environmental Review	Environmental review includes coordination with CSKT Environmental Office for environmental review and determination for project. Costs is an estimate.	\$ 500.00
Materials/Supplies	Will be included with construction cost.	\$ -
Contracted Services	Construction estimate includes anticipated costs associated with mobilization, excavator, drill and crew. Estimate based on 5 days full crew. Estimate based on similar project completed recently. Applicant will procure construction contractor through competitive bid.	\$ 50,000.00
Contingency	Contingency is based on 10% for due to unforeseen permitting, material and construction cost issues.	\$ 5,625.00
<b>TOTAL PROJECT</b>		<b>\$ 61,875.00</b>

## **ATTACHMENT E: Application Submission Checklist**

The following documents are **required** to be provided at the time of application submission.

- Application Certification signed and dated
- Project Schedule
- Map 1: Current Conditions
- Map 2: Proposed Project
- Photos. (Should include existing conveyance structures, pipelines, stock tanks, pumps, etc.)
- Budget Narrative
- Funding Commitment Letter