

Montana Board of Water Well Contractors
License Renewal
July 1, 2026 – June 30, 2027

Dear Licensee,

This letter serves as your official notice regarding the upcoming license renewal period for licensing year July 1, 2026 through June 30, 2027.

Please be aware of an important change: Effective October 1, 2025, the bond requirement has increased to **\$25,000**, per [MCA 37-43-306](#).

To renew your license online, please use the QR code below or visit the Board's website at bwwc.mt.gov



Licensees will need to fill out all required information and click “submit.” An acknowledgement email of the submission will be sent to your email along with a notification to the Board's office.

Fees may be paid online through this link: [Montana Online Payment Portal](#) or the portal can be found at bwwc.mt.gov

The enclosed renewal form, fees, proof of bonding and continuing education hours may be sent via USPS to the address below.

Montana Board of Water Well Contractors
PO BOX 201601
Helena, MT 59620

Please review the following critical dates for the 2026 renewal cycle:

- **June 30:** Licenses expire at midnight.
- **July 1:** Licenses not renewed by this date will be suspended.
- **July 10:** A 150-dollar late fee is required for any license not yet renewed.
- **August 1:** Licenses not renewed by this date will be revoked.

If your license is revoked on August 1, reinstatement will require submission of a new application along with successful completion of the required examination.

If you need assistance, please don't hesitate to reach out.

Sincerely,
Thomas Palin
thomas.palin@mt.gov
406-444-6643

Enclosures: renewal application, surety bond form

RENEWAL FORM

Montana Board of Water Well Contractors

July 1, 2026, to June 30, 2027

Failure to submit the **proper fee, proof of continuing education, and current bond** may result in a delay or denial of license renewal.

BWWC USE ONLY

Fee _____

Bonding _____

Education _____

Please mark one selection:

- | | |
|---|-------|
| <input type="checkbox"/> WWC (Water Well Contractor) (water well drilling & monitoring well constructing) | \$575 |
| <input type="checkbox"/> MWC (Monitoring Well Constructor) | \$575 |
| <input type="checkbox"/> WWD (Water Well Driller) | \$475 |
| <input type="checkbox"/> WWD/MWC (Dual Water Well Driller & Monitoring Well Constructor License) | \$575 |
| <input type="checkbox"/> Inactive Status (Bond and CE credits are not required) | \$250 |

NAME _____

COMPANY NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

LICENSE # WWC _____

MWC _____

WWD _____

PHONE # _____

CELL # _____

E-MAIL ADDRESS _____

SHOP ADDRESS (if different from mailing) _____

1. Have you completed four (4) hours of Board approved continuing education between July 1, 2025 – June 30, 2026?
YES ___ NO ___ *Please submit **PROOF** of attendance *
2. Have you submitted a \$25,000 bond effective July 1, 2026 – June 30, 2027?
YES ___ NO ___ *Please submit an original or copy of bond as proof.
3. Have you paid the proper fee?
YES ___ NO ___
4. WWC/MWC: Please list apprentices and their respective start dates working under your license/supervision:

LICENSES NOT RENEWED BY **JULY 1** WILL BE SUSPENDED. ANY LICENSE NOT RENEWED BY **JULY 10** WILL BE SUBJECT TO A \$150 LATE FEE. LICENSES NOT RENEWED BY AUGUST 1, WILL BE REVOKED. TO REINSTATE A LICENSE AFTER AUGUST 1, A NEW APPLICATION AND SUCCESSFUL COMPLETION OF THE EXAMINATION ARE REQUIRED.

Montana Board of Water Well Contractors
PO Box 201601
Helena, MT 59620
(406) 444-6643
Email: thomas.palin@mt.gov

SURETY BOND

Know All Men By These Presents:

That we, _____

_____ as principal, and _____

_____ (Name of Surety) a corporation created, organized, and

existing under and by virtue of the Laws of _____ and authorized to do business in Montana, as surety, are held and firmly bond to the said State of Montana in

the sum of Twenty-Five Thousand Dollars (\$25,000) – individual bond,

or

the the sum of Twenty-Five Thousand Dollars (\$25,000) – firm, corporation, or partnership bond, lawful money of the United States of America, to be paid to the said State of Montana, for which payment, well and truly made, the Principal and Surety hereby bind themselves, their successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that WHEREAS the said Principal has applied for a

Water Well Contractor’s License

Monitoring Well Constructor’s License

in accordance with the provisions of Section 37-43-101 through Section 37-43-402, MCA, as enacted in Chapter 176, Laws of Montana 1961;

NOW, THEREFORE, if the Principal shall faithfully perform his/her duties, as such licensed **Water Well Contractor or Monitoring Well Constructor**, while licensed under said law, arising out of the provisions of the Water Well Contractor’s License Act and the Rules of the Board of Water Well Contractors, then this obligation to be void, otherwise, to remain in full force and effect.

This bond may be continued by a written continuation certificate executed by the surety and filed with the Board of Water Well Contractors, P.O. Box 201601, Helena, Montana 59620-1601, (406) 444-6643 and covering licensing periods subsequent to that current at the issuance hereof.

This bond may be canceled by the _____ (Name of Surety) as to future liability after the current license year covered by the continuation certificate, by giving written notice by Certified Mail, addressed to the Principal at the above address and to the Oblige at Helena, Montana, within thirty (30) days of the expiration of the current license year or year covered by the continuation certificate. This bond shall be null and void as to any liability thereafter arising, the Surety remaining liable, however, subject to all the terms, conditions, and provisions of this bond for any and all acts covered by this bond up to the date of such cancellation.

This Bond shall be in full force and effect from the ___ day of _____, 20 ___, to the Thirtieth (30th) day of June 20 ___, inclusive.

IN WITNESS WHEREOF, the said Principal has hereunto set his/her hand and seal, and the said Surety has caused these presents to be signed by its duly authorized officers and its corporation seal to be hereunto affixed the day and year first above written.

Principal

Principal

Principal

Surety

Attorney-in-fact