Conservation District Reserved Water Use Application

§85-2-316, MCA, **Form 101** (Revised 03/2026)

For Conservation District Use Only

CD Application #: _____ Date and Time Received: _____

Fee Received: _____ Received By: _____

When to use this form: Use this form to apply to the Conservation District for a Reserved Water Use Authorization. Use one application for each source of supply or separate development.

Submit all required documents from the list below with the application. Incomplete applications will not be accepted.

1. *Location map(s)* that shows the township, range, section corners, section numbers, point(s) of diversion, and place(s) of use for the project.
2. *Soils map(s)* that shows the location of the project, point(s) of diversion, point(s) of discharge, and place(s) of use. Soil maps are used to evaluate the suitability of the project location(s).
3. *Sage-grouse habitat review letter* that states the project area is located outside of or in a designated habitat area where mitigation may be necessary. (https://sagegrouse.mt.gov/)
4. *Engineering plans that include:*
    a. General layout plans for point of diversion structures
    b. Placement plans of pumping plant
    c. Control structures design and placement
    d. Typical cross-section for dikes
    e. Conveyance and delivery ditch designs
    f. Reservoir cross-section and capacities
    g. Structural tables
    h. Pipeline designs
    i. Yardage figures for land leveling and design grid
    j. Method of water use measurement
    k. Water availability and water quarter evaluation
    l. Construction schedule
5. Written leases, deeds, and possessory interest of land
6. Water quality assessment if requested by the Conservation District

Important Information: There are **three pages** to this application. A separate Place of Use Addendum is also provided. Answer every question and follow-up questions.

Narrative and table responses that are larger than the space provided can be answered in an attachment. If an attachment is used, specify “see attachment” on this form and label the attachment with the question number.

Constrain narrative responses to the specific question as is asked on the form; do not respond to multiple questions in one narrative.

The Reserved Water Development Manual which governs Reserved Water Use Authorization for the Conservation District is on file in the district office and available for review.

The applicant may not appropriate water or commence construction on any project infrastructure prior to the approval by the Conservation District and the receipt of a Reserved Water Use Authorization.

Filing Fee: Contact the Conservation District for the filing fee schedule.

Conservation District Name: _____

Applicant Name: _____
Mailing Address: _____
Phone Number: _____
Email Address: _____

Consultant/Engineer Firm and Contact: _____
Phone Number: _____
Email Address: _____

Purpose of Use: _____

Applying for:

a. Project that will provide water to new irrigated land. Yes No
b. Project that will provide supplemental water to existing irrigation. Yes No
c. Project that will provide water for both new irrigated land and existing irrigation. Yes No

Source of Water Supply: _____
A tributary of _____
Source Type: _____surface water, groundwater, stock, etc.
Describe Irrigation System: _____

Crops to be grown: _____

Point of Diversion (description to the nearest 10 acres)

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

If the water is not consumed, will it be discharged back into the same source?

Yes

No, explain why and provide the complete land description at the point of discharge

_____

Period of Diversion: _____
Diversion Means: _____
Irrigation Type: _____
Volume Requested: _____acre-feet per Anum
Volume of Discharge Requested: _____ acre-feet per Anum
Flow Rate Requested:_____ gallons per minute GPM or cubic feet per second CFS
Type of Flow Measurement to be used: _____

Place of Use Description. Number of acres to be irrigated in the appropriate quarter section. Use Place of Use Addendum if needed. When two or more water rights overlap the proposed place of use, the water rights are considered supplemental.

Acres	LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County	New or Supplemental

Total Acres: _____

Conveyance Means: _____

Are there supplemental water rights that overlap? If yes, identify rights below. Yes No

Water Right Basin and Number Priority Date

_____ _____
_____ _____
_____ _____
_____ _____

Was this project area included in the original Conservation District water application public notice? DNRC Conservation District Water Reservation Boundaries Yes No

Project Completion Date: _____

I declare under penalty of perjury and under the laws of the State of Montana that the information provided for this application is to the best of my knowledge true and correct. I have possessory interest, or the written consent of the person with the possessory interest, in the property where the water is to be put to beneficial use.

_____ _____
Applicant Printed Name Date

_____
Applicant Name Signature

_____ _____
Consultant/Engineer Firm and Printed Contact Name Date

_____
Consultant/Engineer Firm and Contact Signature

PLACE OF USE ADDENDUM

N = New S = Supplemental

ACRES	LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County	N/S

TOTAL ACRES: _____