Conservation District Change to Reserved Water Use Authorization

§85-2-316, MCA, **Form 104** (Revised 03/2026)

For Conservation District Use Only

CD Application #: _____ Date and Time Received: _____

Fee Received: _____ Received By: _____

When to use this form: This form should only be used for a change in the point of diversion, place of use, and/or place of storage from the issued reserved water use authorization. After a technical review and board approval, the Conservation District may issue a change authorization.

Additionally, this form must be used if the change is for the point of diversion, any portion of the proposed place of use or storage was not included in the original public notice, or an increase in flow, volume, or acres irrigated. After a technical review and board approval, the Conservation District will initiate next steps with the DNRC Water Resources Regional Office on behalf of the authorization holder by submitting Form 606CD, Conservation District to Change Water Reservation Change Authorization. Please note that should Form 606CD be submitted, any processing fees will be borne by the authorization holder.

Submit all required documents from the list below with the application. Incomplete applications will not be accepted.

1. *Location map(s)* that shows the township, range, section corners, section numbers, point(s) of diversion, and place(s) of use for the project.
2. *Soils map(s)* that shows the location of the project, point(s) of diversion, point(s) of discharge, and place(s) of use. Soil maps are used to evaluate the suitability of the project location(s).
3. *Sage-grouse habitat review letter* that states the project area is located outside of or in a designated habitat area where mitigation may be necessary. (https://sagegrouse.mt.gov/)
4. *Engineering plans that include:*
    a. General layout plans for point of diversion structures
    b. Placement plans of pumping plant
    c. Control structures design and placement
    d. Typical cross-section for dikes
    e. Conveyance and delivery ditch designs
    f. Reservoir cross-section and capacities
    g. Structural tables
    h. Pipeline designs
    i. Yardage figures for land leveling and design grid
    j. Method of water use measurement
    k. Water availability and water quarter evaluation
    l. Construction schedule
5. Written leases, deeds, and possessory interest of land
6. Water quality assessment if requested by the Conservation District

Important Information: There are **four pages** to this application. A separate Place of Use Addendum is also provided. Complete only the type of change you are proposing, but multiple changes may be requested on the same form. Provide and label a map depicting the proposed point of diversion, means of conveyance, place of use, and place of storage. If the change is portioned, it may lead to a split use authorization.

Filing Fee: Contact the Conservation District regarding the filing fee schedule.

Conservation District Name: _____
CD Water Reservation Number:_____ Water Right Number: _____

Authorization Holder Name: _____
Mailing Address: _____
Phone Number: _____
Email Address: _____

Proposed Changes:
If the change is portioned, include a clear and concise proposal of how the Water Use Authorization will be used.

Did you use all ___ , or a portion ___ , of the Reserved Water Use Authorization? If there is a portion, identify what portion by flow rate and volume below:
_____ gallons per minute, or _____ cubic ft per second, up to _____ acre-ft

Has the source of water changed:
___ Yes If yes, new source of water is _____
___ No

Current Point(s) of Diversion. Description to the nearest 10 acres

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

Is the new point of diversion in addition to the old diversion?
___ Yes
___ No

Is the new point of diversion replacing the old diversion?
___ Yes
___ No

Proposed Point(s) of Diversion. Description to the nearest 10 acres

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

Current Place of Use**.** Number of acres to be irrigated in the appropriate quarter section. Use Place of Use Addendum if needed.

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

Total Acres _____

Proposed Place of Use. If any acreage will be taken out of irrigation, identify those acres by location that will no longer be irrigated by this water authorization. Use Place of Use Addendum if needed.

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

Total Acres _____

Current Period of Storage

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

From _____ to _____

Proposed Period of Storage

LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

From _____ to _____

Current Method of Water Application
Number of acres irrigated _____
Type of system used _____
Crop(s) grown _____

Proposed Method of Water Application
Number of acres irrigated _____
Type of system used _____
Crop(s) grown _____
Current project completion date: _____

Proposed project completion date: _____

The Conservation District will set the project completion deadline to November 30 of the year set by its authorization.

Remarks: Use this section to expand and/or clarify the information provided in the application. If requested by the Conservation District, provide reasons for the proposed change. Attach additional sheets if necessary.

I declare under penalty of perjury and under the laws of the State of Montana that the information provided for this application is to the best of my knowledge true and correct. I have possessory interest, or the written consent of the person with the possessory interest, in the property where the water is to be put to beneficial use.

_____ _____

Authorization Holder Printed Name Date

_____

Authorization Holder Signature

PLACE OF USE ADDENDUM

ACRES	LOT	¼ Section	¼ Section	¼ Section	Section	Township N or S	Range E or W	County

TOTAL ACRES: _____