



# RENEWABLE RESOURCE GRANT PROGRAM

## Documenting Firm Commitment of Non-DNRC Grant Project Funds

Each recipient must document a firm commitment of all project funds, including non-DNRC grant funds, before DNRC will prepare its grant Agreement. The recipient should identify all committed project funding sources in the project budget.

**DNRC will not issue the recipient’s grant agreement until the recipient has provided the documentation described below for each of its non-DNRC grant project funding sources.**

**A. Grants and Other Government-Appropriated Funds**

Recipient must provide a letter from the funding agency/entity documenting the amount of funding that has been approved or appropriated and indicating when funds will be available.

**B. Non-Grant or Loan Funds**

Recipient must provide a letter/proof of commitment from the organization committing funds. The proof of commitment should include the name of organization/individual committing funds, the amount of funds, when funds will be available, and any restrictions on the funds.

**C. Recipient Organization Funds (Local Government Funds)**

Recipient must demonstrate commitment of funds through meeting minutes, statement from an authorized official (e.g., mayor, commission chair), financial report/statement, etc.

**D. Loans (e.g., Revenue Bonds, General Obligation Bonds, Special Improvement Districts, etc.)**

Recipient must provide the following types of documentation for SRF and/or USDA Loans/Grants.

Loans to Municipalities, Counties, Districts, or Tribes, requiring a vote by only the governing body	Loans requiring a vote by the general population or users
<b>SRF Loan</b>	
<ul style="list-style-type: none"> <li>• “Commitment Agreement” or “Letter of Approval for SRF Loan Program in Lieu of Commitment Agreement”, adopted by Resolution</li> </ul>	<ul style="list-style-type: none"> <li>• “Commitment Agreement” or “Letter of Approval for SRF Program in Lieu of Commitment Agreement”, adopted by Resolution</li> <li>• Successful certified debt election results (attach supporting documents)</li> </ul>
<b>USDA RD Loan and/or Grant</b>	
<ul style="list-style-type: none"> <li>• “Letter of Conditions” from USDA RD</li> <li>• “Letter of Intent to Meet Conditions” signed and returned to USDA RD FORM: RD 1942-46</li> <li>• “Request for Obligation of Funds” FORM: RD 1940-1</li> </ul>	<ul style="list-style-type: none"> <li>• “Letter of Conditions” from USDA RD</li> <li>• “Letter of Intent to Meet Conditions” signed and returned to USDA RD FORM: RD 1942-46</li> <li>• “Request for Obligation of Funds” FORM: RD 1940-1</li> <li>• Successful certified debt election results (attach supporting documents)</li> </ul>