



COST SHARE AGREEMENT
Between the
State of Montana Department of Natural Resources and Conservation
And the
USDA Forest Service – Helena-Lewis and Clark National Forest

This cost share agreement is between the agencies identified above, as negotiated for the following incident in accordance with the current 2017-2021 Montana Statewide Cooperative Fire Management and Stafford Act Agreement. The purpose of this agreement is to allocate financial responsibility and to describe the cost division.

General Incident Information:

Incident Name: Matt Staff Fire
 Incident Start Date and Time: 8/4/22 approx. 1445
 Origin: Spokane Cr. Road & Matt Staff Road
 Township: 9N Range: 2W Section: 1
 Estimated Size: 1588 Acres at the time of this agreement: 1588
 Incident Cause: Under investigation

Incident Numbers by Protection Agency:

Agency	Incident #	Accounting Code
MT-DNRC	MT-LG05-00026	902277
USFS	MT-LG05-00026	P1PY0J (0115)

Cost Share Period: This agreement becomes effective on the date indicated below and will remain in effect until amended or terminated.

Start date/time: 8/5/22 1200
 End date/time: 8/12/22 0600

Other conditions relative to this agreement:

1. Costs incurred by cooperators not engaged with the host agency or Incident Management Team (IMT) in the fire suppression activities will not be included as a part of this cost share agreement.
2. Responsibility for tort claim costs will not be a part of this agreement. Responsibility for these costs will be determined outside this agreement.
3. Agency specific costs will not be shared.
4. Costs for accountable, sensitive, and durable property purchased by each agency will be charged directly to that agency and will not be shared.
5. Non-suppression rehabilitation costs are the responsibility of the jurisdictional agency and will not be shared.
6. Each agency (including supporting agencies) will bill for their costs as outlined in the Cooperative Fire Management Agreement billing procedures.



Protecting Agencies' Strategies:

This section identifies the strategic objective(s) that all protection Agencies have for their area(s) of responsibility directly and indirectly related to the fire. The date when the strategy(s) was determined should also be identified. If strategic objectives change, subsequent objectives need to be identified and the date and time of the change documented. A map depicting the fire area and areas of protection responsibility should be appended to this document.

DNRC: August 5, 2022 - The strategy for the portion of the fire on DNRC protection will be firefighter and public safety with full suppression to protect structures and suppress the fire.

USFS: August 5, 2022 - The strategy(s) for the portion of the fire on FS protection will be: firefighter and public safety with full suppression.

Cost Share Methodology and Rationale:

Describe the chosen cost share method for this fire and the details that explain the apportionment. Include how cost tracking will occur. A map must be included that shows fire area with the methodology applied to that map.

For the first operation period (8/4/22) each agency will pay its own costs with the exception the DNRC will pay for all aviation costs. Starting on 8/5/2022 all costs will be divided by acres burned by protection agency. The final acres burned percentages will be applied to all agency costs from 8/5/2022 through 8/12/22..

Acres burned by protection will be determined by GIS through the Plans Section Situation Unit, with maps agreed upon by all agencies.

Final Agency Apportionment:

1. Federal Share:

a.	USFS	7.7 %
b.	BLM	%
c.	FWS	%
d.	NPS	%
e.	BIA	%

2. State Share :

a.		92.3 %
b.		%



Principal Contacts:

The following personnel are the principal contacts:

Title:	Name:	Agency:
Agency Administrator	Heidi Crum	MT-DNRC
Agency Representative		
Agency Administrator	Kathy Bushnell	USFS MT-HLF
Agency Representative	Roy Barkley	USFS MT-HLF
Agency Administrator	Lindsey Babcock	BLM Western MT District
Agency Representative		
Incident Business Advisor(s)	Becky Shepard	MT-DNRC – CAT
Incident Commander(s)	David Hamilton	MT-DNRC - CAT
Other IMT members as appropriate		



Signatures of Authorized Personnel & Attachments:

This agreement and the apportionment described are our best judgments of fair and equitable agency cost responsibilities.

Agency Name: USDA Forest Service, Helena-Lewis and Clark National Forest
Address 2880 Shyway Drive
City, State Zip Helena MT 59602

Signature: Katherine Bushnell Date: 10-26-22
Katherine Bushnell
Helena District Ranger

Agency Name: Montana Department of Natural Resources and Conservation
Address 8001 N. Montana Ave.
City, State Zip Helena MT 59602

Signature: Heidi Crum Date: 10/26/22
Heidi Crum
Helena Unit Manager

Addendums to this Document:

Addendums to this document include:
Appendix A – Map of Fire Area
Appendix B – Ownership Statistics