



The Montana Department of
**Natural Resources
& Conservation**

Agreement To Sell Improvements

This Agreement is entered into on the _____ day of _____, 20____, by and between the **STATE OF MONTANA**, administered through the **Department of Natural Resources and Conservation** (“Department”), and _____ (“Applicant”), for the sale of a State of Montana cabin/home site, described as:

Legal Description	Sec.	Twp.	Rng.	County
-------------------	------	------	------	--------

The purpose of this Agreement is to set forth the terms and conditions under which the cabin/home site, the real property owned by the Department, together with any and all surface “Improvements, as that term is defined in the Administrative Rules of Montana 36.25.701(7)” currently owned by the Applicant, are to be sold at public auction.

- 1. LAND VALUE.** The underlying real property owned by the Department shall be auctioned at public oral auction and sold for not less than the appraised value of the land, which shall be the minimum opening bid at the auction:

Appraised Value of the Land: \$ _____

Any amount bid in excess of the above appraised value of the land shall only be attributed to the amount payable for the land.

- 2. IMPROVEMENTS VALUE.** If the Applicant is not the successful bidder, the Improvements owned by the Applicant shall be purchased by the successful bidder for no more than the maximum amount as determined by the Department as follows:

Maximum Amount to be Paid for Improvements: \$ _____

The Applicant shall not receive more than the maximum amount payable for Improvements upon the sale of the cabin/home site, regardless of the final bid price at the auction.

- 3. LIENS AND MORTGAGES.** The Improvements shall not be subject to any mortgage, deed of trust, or other lien or encumbrance affecting clear title to the Improvements that cannot be satisfied out of the appraised value of the Improvements or that the Department determines to be unacceptable or render continuing to public auction impracticable. The Improvements shall be conveyed by a Bill of Sale, free of all liens and encumbrances, at the time of closing. No additional encumbrances or other adverse title conditions will be placed against the title to the Improvements subsequent to the date of this Agreement.

4 MARKETING AND PUBLIC VIEWING. The Applicant hereby acknowledges that the cabin/home site and the Improvements will be actively marketed prior to the date of the auction and agrees to cooperate with Department staff to photograph/video the site and Improvements and to schedule at least two (2) open houses where members of the public will be invited to view the interior and exterior of all Improvements that are located on the parcel without any interference or restrictions. The Department may have a representative on site for the open house, but assumes no responsibility or liability for any damage that may occur during the open house. The Department shall advertise the dates for the open house. The dates for the open houses shall be no less than ten (10) days in advance of the Bid Deposit due date, must be between the hours of 8:00 AM and 6:00 PM, and must be for a duration of no less than three (3) hours for each open house.

The Applicant proposes that the open houses be held on:

Date and Time: _____ and _____.

5 LEASE OBLIGATIONS, CANCELLATION, AND WAIVER. The Applicant has executed, notarized, and delivered to the Department an *Agreement to Terminate State Lease Due to Land Sale* form provided by the Department, signed by each Lessee of the cabin/home site to be auctioned. The *Agreement to Terminate State Lease Due to Land Sale* will not become effective or take effect until the close of escrow unless the Applicant is the successful bidder and at least one other bidder entered a bid, and the Applicant fails to execute the Buy-Sell Agreement or fails to close the sale, in which event, the Lease may be immediately canceled and terminated in accordance with its terms. The Applicant shall be required to remove all personal property from the cabin/home site upon termination. Thereafter, the Applicant will be precluded from bidding on any other cabin/home site property.

6 BILL OF SALE. The Applicant has executed, notarized, and delivered to the Department a *Bill of Sale for the Improvements* in a form provided by the Department. The Applicant hereby warrants that the Applicant is the sole owner of the Improvements. The Applicant further promises to pay any and all taxes and assessments relating to the Applicant's Improvements, prorated through the date of closing.

7 REMOVAL OF PERSONAL PROPERTY AND VACATION OF LEASED PREMISES. The Applicant hereby agrees that in the event Applicant is not the successful bidder at auction, Applicant shall vacate the premises and remove all items of personal property within fifteen (15) days of the Department's final approval of the sale. The Applicant shall peaceably yield possession of the Improvements to the successful purchaser in the same condition, normal wear and tear excepted, as of the effective date of this Agreement. The Applicant will provide the closing agent with all keys and/or means of operating locks, mailboxes, security systems, alarms, garage door openers, etc., at the time of closing. The Applicant agrees that they intentionally relinquish any claim of ownership in any items of personal property remaining on the cabin/home site after the closing date. Any remaining items of personal property shall be conclusively deemed to have been abandoned by the Applicant.

8 PEACEABLE ACCESS TO IMPROVEMENTS. In the event the Applicant is not the successful bidder at auction, the Applicant agrees to allow peaceable access to the Improvements to any agents designated by the successful bidder at auction, necessary only to facilitate their purchase of the cabin/home site and Improvements, e.g., an appraiser sent by a lender with whom the successful bidder is seeking purchase money financing.

9 HOLD BACK OF FUNDS TO BE DISPERSED AT CLOSING. A designated agent of the Department may inspect the cabin/home site and Improvements prior to the closing date to determine whether any funds shall be withheld from the Applicant at the closing in order to ensure compliance and payment for any damages to the Improvements or to pay for the costs of removing remaining items of personal property. The Applicant understands that there is no grace period for removing any items of personal property after the closing date. The Applicant authorizes the Department to instruct the closing agent to hold back funds that would otherwise be available to the Applicant upon closing, and to deliver the amount designated by the Department to whomever the Department designates, to pay for all costs the Department or purchaser will incur to dispose of abandoned personal property or to repair the Improvements to the same condition they were in at the effective date of this agreement, including a reasonable cost for labor which shall be set at no less than \$35/hour.

10 BUY-SELL AGREEMENT. The successful bidder will be required to enter into a Buy-Sell Agreement upon the close of the auction. The failure by a successful bidder to enter into such an agreement or the successful bidder's failure to pay the bid amount for the land, or the failure to close the Buy-Sell Agreement in accordance with its terms and conditions, shall result in the forfeiture of all fees and costs, including the bid deposit, and the auction shall be considered unsuccessful. The Applicant shall be entitled to the amount paid for the Improvements only upon the successful closing of the Buy-Sell Agreement.

Execution of this Agreement does not guarantee that the cabin/home site will be sold. The Department may determine that a land sale would not be in the Department's best interest at any time prior to the close of escrow.

This Agreement must be signed by all Improvement owners. Please use additional blank pages if necessary to obtain all signatures and notarization. The Department cannot provide you with any legal advice. If you have any questions regarding the legal effect of this form, you should engage the services of an attorney before signing this Agreement to Sell Improvements.

By signing below, I hereby represent that all of the owners of the non-State-owned Improvements have read and signed this Agreement and agree to abide by all its terms regarding the sale at public auction of the State-owned parcel and the non-State-owned Improvements.

APPLICANT(S)

Signature _____ **Date** _____

Printed Name _____

Signature _____ **Date** _____

Printed Name _____

Signature _____ **Date** _____

Printed Name _____

State of _____)
County of _____)

This instrument was acknowledged before me on this _____ day of _____, _____ by

Name of Signer

(SEAL)

Signature of Notary

State of _____)
County of _____)

This instrument was acknowledged before me on this _____ day of _____, _____ by

Name of Signer

(SEAL)

Signature of Notary

State of _____)
County of _____)

This instrument was acknowledged before me on this _____ day of _____, _____ by

Name of Signer

(SEAL)

Signature of Notary

DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION

Signature **Date**

Printed Name

Title