



## REQUEST TO REDUCE A GROUNDWATER CERTIFICATE

This form may be used to reduce the flow rate, volume, place of use, period of use, and/or purposes of use for a Groundwater Certificate. Once processed, a new Certificate will be issued for the reduced amount. Once a new Certificate with the reduced elements is issued, the elements listed on the original Certificate may not be reinstated. Any right to the use of water under the original Certificate will be permanently relinquished and/or abandoned in an amount equal to the reduction.

Water Right Owner Names: \_\_\_\_\_  
Address/City/St/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Groundwater Certificate Number: \_\_\_\_\_

### The reason for this request is: (check one and describe below)

- This water right was filed for more water than was actually being used.
- A portion of the original right is no longer being used and has been abandoned because:
  - A shared well user drilled another well and is no longer using this well / water right
  - The pump was changed to one that pumps at a lower flow rate
  - Irrigated acreage was reduced
  - A purpose has been discontinued/reduced (stock removed, pond filled-in (fully or partially), etc.)
- Other (explain) \_\_\_\_\_

Is the flow rate less than identified on the original Groundwater Certificate?    Yes    No  
If yes, what is the actual flow rate? \_\_\_\_\_ gallons per minute

Is the purpose of use less than what is identified in the DNRC water right record?    Yes    No  
If yes, please explain—be very specific (i.e. past and current number of irrigated acres, stock, dwellings, etc.).

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Provide any additional details that will help DNRC assess this reduction. *Note that DNRC will use standard volumes by purpose (found in ARM 36.12.115) when quantifying the new use. If you are requesting a departure from those standards, explain that here.*

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*I declare under penalty of perjury and under the laws of the State of Montana that the foregoing is true and correct.*

\_\_\_\_\_  
Signature Date Signature Date

State of \_\_\_\_\_ County of \_\_\_\_\_

Signed or acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_

Notary's Signature \_\_\_\_\_

Notary's Name (printed) \_\_\_\_\_

Notary public for the state of \_\_\_\_\_

Residing at \_\_\_\_\_

My commission expires \_\_\_\_\_

*Affix Notarial Seal/Stamp Above*

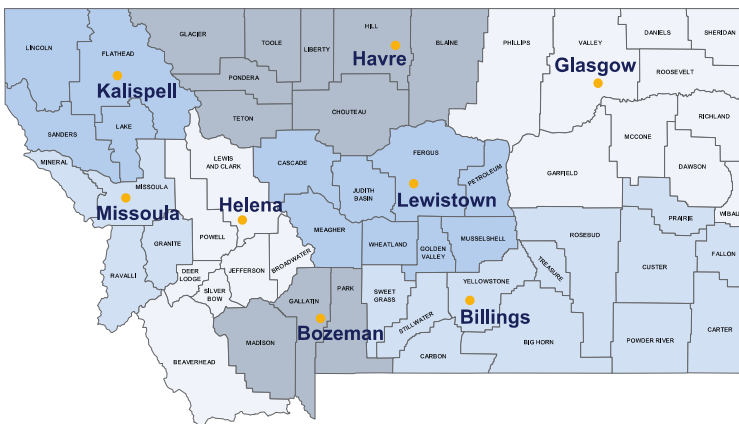
*Submit original or certified electronic owner signatures; copies will not be accepted.*

*Return form to your local DNRC Water Resources Office (Regional Office contacts listed on next page).*

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# WATER RESOURCES REGIONAL OFFICES



 **BILLINGS**

Airport Industrial Park, 1371 Rimtop Dr  
Billings, MT 59105-9702

PHONE 406-247-4415 FAX 406-247-4416  
EMAIL [DNRCBillingsWater@mt.gov](mailto:DNRCBillingsWater@mt.gov)

*Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, and Yellowstone Counties*

 **HELENA**

1424 9th Ave., PO Box 201601,  
Helena, MT 59620-1601

PHONE 406-444-6999 FAX 406-444-9317  
EMAIL [DNRCHelenaWater@mt.gov](mailto:DNRCHelenaWater@mt.gov)

*Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis and Clark, Powell, and Silver Bow Counties*

 **BOZEMAN**

2273 Boot Hill Court, Suite 110  
Bozeman, MT 59715-7249

PHONE 406-586-3136 FAX 406-587-9726  
EMAIL [DNRCBozemanWater@mt.gov](mailto:DNRCBozemanWater@mt.gov)

*Gallatin, Madison, and Park Counties*

 **KALISPELL**

655 Timberwolf Parkway, Suite 4  
Kalispell, MT 59901-1215

PHONE 406-752-2288  
EMAIL [DNRCKalispellWater@mt.gov](mailto:DNRCKalispellWater@mt.gov)

*Flathead, Lake, Lincoln, and Sanders Counties*

 **GLASGOW**

222 6th Street South, PO Box 1269  
Glasgow, MT 59230-1269

PHONE 406-228-2561  
EMAIL [DNRCGlasgowWater@mt.gov](mailto:DNRCGlasgowWater@mt.gov)

*Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, and Wibaux Counties*

 **LEWISTOWN**

613 Northeast Main St., Suite E  
Lewistown, MT 59457-2020

PHONE 406-538-7459  
EMAIL [DNRCLeWistownWater@mt.gov](mailto:DNRCLeWistownWater@mt.gov)

*Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, and Wheatland Counties*

 **HAVRE**

210 6th Ave., PO Box 1828  
Havre, MT 59501-1828

PHONE 406-265-5516  
EMAIL [DNRCHavreWater@mt.gov](mailto:DNRCHavreWater@mt.gov)

*Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties*

 **MISSOULA**

2705 Spurgin Rd. Bldg. C, PO Box 5004  
Missoula, MT 59806-5004

PHONE 406-721-4284 FAX 406-542-5899  
EMAIL [DNRCMissoulaWater@mt.gov](mailto:DNRCMissoulaWater@mt.gov)

*Granite, Mineral, Missoula, and Ravalli Counties*



