



REQUEST FOR PREAPPLICATION MEETING

ARM 36.12.1302(2)
(Revised 02/2025)

For Department Use Only

Instructions

Use this optional form to submit a written request for a preapplication meeting, as required in ARM 36.12.1302(2) for applicants electing to complete a preapplication meeting with the department prior to submitting an application for a beneficial water use permit or change in appropriation right pursuant to § 85-2-302, MCA. Use additional sheets as necessary.

Submit this form to the appropriate regional office; see contact information on the last page of this form.

Date Received _____
Received By _____
Scheduled Meeting Date _____

1. Applicant Name _____
Mailing Address _____
City _____ State _____ Zip _____
Home Phone _____ Other Phone _____
Email: _____

2. Representative Name (if other than Applicant) _____
 Representative is Consultant Representative is Attorney Representative is Other
Mailing Address _____
City _____ State _____ Zip _____
Home Phone _____ Other Phone _____
Email: _____

3. Are you requesting a preapplication meeting for a permit or change application?
 Permit Change

4. Describe your project:



5. Identify the following elements of the proposed permit or change in appropriation.

a) The flow rate and volume of water required:

Flow Rate _____ GPM CFS Volume _____ Acre-Feet

b) The point of diversion:

Point of Diversion #1 ____ 1/4 ____ 1/4 ____ 1/4 Section ____, Township ____ N S, Range ____ E W
County _____

Lot/Tract _____ Block _____ Subdivision Name _____

Point of Diversion #2 ____ 1/4 ____ 1/4 ____ 1/4 Section ____, Township ____ N S, Range ____ E W
County _____

Lot/Tract _____ Block _____ Subdivision Name _____

c) The place of use:

_____ Acres ____ Lot ____ Block ____ 1/4 ____ 1/4 ____ 1/4 Sec ____, Twp ____ N S, Rge ____ E W

_____ Acres ____ Lot ____ Block ____ 1/4 ____ 1/4 ____ 1/4 Sec ____, Twp ____ N S, Rge ____ E W

_____ Acres ____ Lot ____ Block ____ 1/4 ____ 1/4 ____ 1/4 Sec ____, Twp ____ N S, Rge ____ E W

_____ Acres ____ Lot ____ Block ____ 1/4 ____ 1/4 ____ 1/4 Sec ____, Twp ____ N S, Rge ____ E W

_____ Acres ____ Lot ____ Block ____ 1/4 ____ 1/4 ____ 1/4 Sec ____, Twp ____ N S, Rge ____ E W

d) The source of water: _____

e) The proposed purpose: _____

f) For a change in appropriation right, the water right(s) proposed for change:

Type of water right _____ Basin _____ Water Right # _____

Type of water right _____ Basin _____ Water Right # _____

Type of water right _____ Basin _____ Water Right # _____

Identify the water right elements proposed for change, with a checkmark for each water right proposed for change.

Water Right #					
Point of diversion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Place of use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Purpose of use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Place of storage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



g) For a change in appropriation right, an explanation of historical use of the right(s) proposed for change:

h) Any proposed place of storage, if applicable (only if storage capacity is greater than 0.1 acre-feet):

#1 Capacity: Surface Acres _____ x Max Depth (feet) _____ x (.4 for dams/.5 for pits) = _____ Acre-Feet

Location: ___ 1/4 ___ 1/4 ___ 1/4 Section ___, Township ___ N S, Range ___ E W

#2 Capacity: Surface Acres _____ x Max Depth (feet) _____ x (.4 for dams/.5 for pits) = _____ Acre-Feet

Location: ___ 1/4 ___ 1/4 ___ 1/4 Section ___, Township ___ N S, Range ___ E W

#3 Capacity: Surface Acres _____ x Max Depth (feet) _____ x (.4 for dams/.5 for pits) = _____ Acre-Feet

Location: ___ 1/4 ___ 1/4 ___ 1/4 Section ___, Township ___ N S, Range ___ E W

i) For applications proposing a well or wells, the well depth(s) and location. If more than two wells, attach a separate sheet to this request:

Well #1 New Well Existing Well

For existing well, if available, Water Right # _____ GWIC ID _____

1/4 _____ 1/4 _____ 1/4 _____ Section _____, Township _____ N S, Range _____ E W

County _____

Lot/Tract _____ Block _____ Subdivision Name _____

Estimated Well Depth _____ Feet

Well #2 New Well Existing Well

For existing well, if available, Water Right # _____ GWIC ID _____

_____ 1/4 _____ 1/4 _____ 1/4 _____ Section _____, Township _____ N S, Range _____ E W

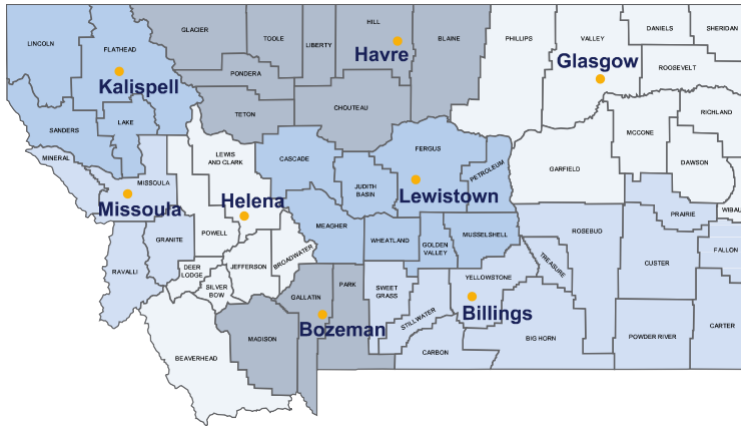
County _____

Lot/Tract _____ Block _____ Subdivision Name _____

Estimated Well Depth _____ Feet



WATER RESOURCES REGIONAL OFFICES



BILLINGS

Airport Industrial Park, 1371 Rimtop Dr
Billings, MT 59105-9702

PHONE 406-247-4415 FAX 406-247-4416
EMAIL DNRCBillingsWater@mt.gov

Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, and Yellowstone Counties



HELENA

1424 9th Ave., PO Box 201601,
Helena, MT 59620-1601

PHONE 406-444-6999 FAX 406-444-9317
EMAIL DNRCHelenaWater@mt.gov

Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis and Clark, Powell, and Silver Bow Counties



BOZEMAN

2273 Boot Hill Court, Suite 110
Bozeman, MT 59715-7249

PHONE 406-586-3136 FAX 406-587-9726
EMAIL DNRCBozemanWater@mt.gov

Gallatin, Madison, and Park Counties



KALISPELL

655 Timberwolf Parkway, Suite 4
Kalispell, MT 59901-1215

PHONE 406-752-2288
EMAIL DNRCKalispellWater@mt.gov

Flathead, Lake, Lincoln, and Sanders Counties



GLASGOW

222 6th Street South, PO Box 1269
Glasgow, MT 59230-1269

PHONE 406-228-2561
EMAIL DNRCGlasgowWater@mt.gov

Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, and Wibaux Counties



LEWISTOWN

613 Northeast Main St., Suite E
Lewistown, MT 59457-2020

PHONE 406-538-7459
EMAIL DNRCLeWistownWater@mt.gov

Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, and Wheatland Counties



HAVRE

210 6th Ave., PO Box 1828
Havre, MT 59501-1828

PHONE 406-265-5516
EMAIL DNRCHavreWater@mt.gov

Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties



MISSOULA

2705 Spurgin Rd. Bldg. C, PO Box 5004
Missoula, MT 59806-5004

PHONE 406-721-4284 FAX 406-542-5899
EMAIL DNRCMissoulaWater@mt.gov

Granite, Mineral, Missoula, and Ravalli Counties

