

Flathead Reservation Water Management Board Meeting Minutes

August 18, 2022 from 2:00-3:00 PM

Virtual at Zoom Link: <https://mt-gov.zoom.us/j/83106238888>

Board Members Present: Roger Noble, Kenneth Pitt, Georgia Smies, Clayton Matt, and Teresa Wall-McDonald

1. Call to Order (Board Chair)

- 1.1. Opening Prayer
- 1.2. Attendance
- 1.3. Adopt agenda

Motion by K. Pitt to adopt agenda as modified

Second by R. Noble

Vote result: Approved (5 to 0)

2. Public Comment (for items not on the agenda)

3. Board Business (Board Chair)

3.1. Approve minutes for July 21, 2022

Motion by T. Wall-McDonald to adopt minutes

Second by K. Pitt

Vote result: Approved (5 to 0)

3.2. Water Engineer Position – discussion of candidates interviewed by the Board

- 3.2.1. Jace Smith
- 3.2.2. Ethan Mace
- 3.2.3. David Divine

- C. Matt: We advertised the water engineer position, and we had a number of applicants. We screened the applicants. We interviewed three of them – Jace Smith, Ethan Mace, and David Divine. The recommendation of the interviewing committee is to authorize the committee to negotiate an offer of employment with one of the candidates. Roger and Ken, would either of you like to add anything? Georgia and Teresa, do you have any questions?
- No additional comments or questions.

3.2.4. Public Comment on Water Engineer candidates

- Public comment period opened.
- No public comment.

Key: Underline = Action item

Normal = Discussion, comment, and/or update

- 3.2.5. Board Action to authorize the committee to negotiate offer of employment
Motion by K. Pitt to authorize the screening committee to negotiate an offer of employment with one of the candidates.
Second by G. Smies
Vote result: Approved (5 to 0)

3.3. Legal Services proposals – discussion of legal interviews by the Sub-Committee of the Board

3.3.1. Browning, Kaleczyc, Berry & Hoven

3.3.2. Felt Martin

- C. Matt: A number of firms applied. The legal services committee submitted additional questions of two firms that they answered in writing. We chose to interview two of the firms - Browning, Kaleczyc, Berry & Hoven and Felt Martin. Any additional comments or questions?
- Not additional comments or questions.

3.3.3. Public Comment on Legal Services proposals

- Public comment period opened.
- No public comment.

3.3.4. Board Action to authorize committee to negotiate contract for legal services

Motion by R. Noble to authorize committee to negotiate a contract with one of the firms.

Second by K. Pitt

Vote result: Approved (5 to 0)

3.4. Water Conservation Specialist Advertising Proposal (CSKT-Melissa-Schlichting)

- M. Schlichting: The HR firm provided this proposal to advertise the position in LinkedIn, Job Jupiter, and indeed. The HR firm would also post the position on certain free job boards. Paid promotion would cost between \$700 and \$1300 depending on how much the position is promoted on each of the sites. This is an upper and lower limit.
- C. Matt: Are there any comments or questions from the board? Would the position be advertised locally?
- M. Schlichting: We could suggest local places. Are there any particular local places you would like it advertised? This position requires a different level of education and experience than the Admin/CT position, so we want to promote it more broadly. It costs about \$700 to advertise the previous position in the local newspaper.
- T. Wall-McDonald: I provided some places to post the Water Engineer position to Melissa. One that I use is the Polson Job Service, and they post at three additional job boards at not cost. I think this is a pretty reasonable cost with a sufficient distribution. If we established a \$1500 cap to get the widest distribution we could, I am comfortable with that. We can put it on SKT bulletin board as well.
- R. Noble: I suggest putting it on the DNRC and CSKT site. I also suggest another site I will provide to you. I agree with Teresa.
- M. Schlichting: I will make sure it also goes to SKC, CSKT, and DNRC.

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Motion by R. Noble to authorize the expenditure of up to \$1500 to advertise the water conservation specialist position.

Second by T. Wall-McDonald

Vote result: Approved (5 to 0)

4. Next steps

4.1. Set next meeting and location

4.1.1. August 25, 2022, September 1, 2022 (if necessary), and September 8, 2022

4.2. Choose meeting topics

- C. Matt: We hope to have additional hiring and contracting options for the board to consider.
- M. Schlichting: Next week we will have budget and interim funding agreement information to share.
- R. Noble: We also expect to have a website proposal recommendation next week.
- P. Hoyt: Will we need an executive session next week? I would like to know for planning Zoom logistics.
- C. Matt: I don't think we will need an executive session.

5. End meeting (Board Chair)

- Adjourned at 2:31pm.

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